

CALL FOR APPLICATIONS
Academic Year 2025/2026
MASTER’S DEGREE PROGRAM (M.Sc.) IN BIOTECHNOLOGY
(Courtesy English translation)

Program overview

Type of degree: Master’s Degree (120 ECTS credits)

Classification: LM-8 (as per Ministerial Decree 270/2004)

Duration: Two years

Language of instruction: English

School: Mathematics, Physics, and Natural Sciences

Department: Industrial Biotechnology

The program is delivered entirely in English.

Art. 1 – Enrollment rules and Admission requirements.....	2
Art. 2 - Evaluation procedure for curricular requirements	3
Art. 3 – Enrollment in single-subject courses	6
Art. 4 – Enrollment and tuition fees deadlines	7
Art. 5 – Tuition fees.....	8
Art. 6 – Course transfers, change of programs and advanced standing (course shortening)	8
Art. 7 - International Applicants: Foreign Qualifications and Visa Requirements	10
Art. 8 – Support for students with Disabilities or Specific Learning Disorders (SLD)	11
Art. 9 – Personal data processing	13
Art. 10 – Useful information	13

Art. 1 – Enrollment rules and Admission requirements

Tor Vergata University of Rome invites applications for its Master’s Degree Program (M.Sc.) in Biotechnology (accredited under Ministerial Decree 270/2004, Class LM-8) for the academic year 2025/2026¹.

Enrollment in the above Master’s program is contingent upon verification of **curricular requirements** and adequacy of **personal preparation** (pursuant Art. 6, Paragraph 2, Ministerial Decree 270/2004), as detailed below.

➤ Applications for evaluation of curricular requirements and personal preparation are open to:

- Italian, EU, and non-EU citizens legally residing in Italy (per Art. 26 of Law No. 189/2002);
- Non-EU citizens residing abroad requiring a study visa;
- Holders of valid Italian or foreign academic qualifications recognized for admission to Italian university programs.

Curricular requirements

Possession of a degree in one of the following fields:

- Biology (Class 12, Ministerial Decree 509/1999 or Class L-13, Ministerial Decree 270/2004);
- Biotechnology (Class 1, Ministerial Decree 509/1999 or Class L-2, Ministerial Decree 270/2004);
- Degrees in Biological Sciences (prior to Ministerial Decree 509/1999).

Alternatively, applicants with a different degree must have earned at least:

- **36 ECTS credits** in the following subjects: Biochemistry (BIO-10), Cell Biology (BIO-06), Molecular Biology (BIO-11), Genetics (BIO-18), Physiology (BIO-09), and Microbiology (BIO-19);
- **6 ECTS credits** in Chemistry (CHIM/01-CHIM/12);
- **6 ECTS credits** in Mathematics and Computer Science (INF/01, MAT/01-MAT/09).

Candidates lacking the above requirements will be notified of necessary curricular integrations to be completed prior to individual preparation assessment. Deficiencies may be addressed via enrollment in single-subject courses (see art. 3).

For non-EU qualifications, admission requires analysis of official course syllabi and an interview to assess personal preparation.

¹ Pending final regulatory approval, the program’s name will be changed to “Biotechnology for Industry and Health” (LM-8 R – Industrial Biotechnology) effective for the 2025/2026 academic year. Prospective applicants are encouraged to monitor the website for the latest information: biotechnology.uniroma2.it.

Adequacy of personal preparation

Personal preparation is deemed satisfactory if the applicant's previous academic average meets or exceeds **70% of the maximum achievable grade**. Lower averages require an interview with an academic committee to evaluate foundational knowledge in biological sciences.

English language proficiency

Proof of English proficiency at **B2 level (CEFR)** is required, certified by one of the following:

- Cambridge English
- IELTS
- TOEFL iBT
- Pearson Edexcel
- Trinity College London
- TOEIC
- ESB
- Anglia Ascentis
- AIM Awards
- LCCI (London Chamber of Commerce and Industry)
- British Institutes

Exemptions:

- 1) Candidates who completed a degree taught in English;
- 2) Nationals of English-speaking countries;
- 3) Graduates from Italian universities who passed an English language exam worth at least 3 ECTS credits.

Note: For the *Clinical Research* track, **B2 proficiency in Italian** is strongly recommended. For program details, consult: <http://www.biotechnology.uniroma2.it/> |

Art. 2 - Evaluation procedure for curricular requirements

To verify the curricular requirements outlined in **Article 1** of this notice, students intending to enroll in the **Master's Degree in Biotechnology** must submit an **online application** following the procedures detailed below.

For the **2025/2026 academic year**, the application process will be conducted in **three phases**:

1. First Round (International students requiring a Study Visa)

Application Period: January 23, 2025 – April 30, 2025

**Exclusively for international students residing abroad who require a study visa.
This round is expedited to allow sufficient time for visa processing and enrollment.
Application procedure for International Students:**

1. Access the Online Services Portal: <http://delphi.uniroma2.it> → Student Area.
2. Select “Button 1” → “Application for Admission to English-Taught Programmes”.
 - Read the “Further Information” note and select:
 - Complete the application (On-site Programme).
 - Review the privacy policy, check the box, and click “Next”.
3. Select the School and Master’s Degree Program.
4. Choose the category: “Non-EU Citizens Residing Abroad Requiring a Study Visa”.
5. Enter the requested information and upload the following documents:
 - Passport
 - English language certificate or proof of nationality/other documentation certifying English proficiency (see Art. 1)
 - Degree certificate with final grade (if awarded)
 - Transcript of Records
 - Additional supporting documents (e.g., certifications, course syllabi, CV, motivation/recommendation letters, etc.)
6. Pay the €30 application fee via the PagoPA system and validate the application (see Steps 8-9 below).

2. Second Round (Italian, EU, and non-EU citizens residing in Italy)

Application Period: April 22, 2025 – December 31, 2025

3. Third Round (Italian, EU, and non-EU citizens residing in Italy)

Application Period: February 2, 2026 – March 31, 2026

Application procedure for Rounds 2 and 3:

1. Access the Online Services Portal: <http://delphi.uniroma2.it> → Student Area.
2. Select “Button 1 – Request for Verification of Curricular Requirements”.
 - Read the “Further Information” note and select:
 - Complete the application (On-site Programme).
 - Review the privacy policy, check the box, and click “Next”.
3. Select the School and Master’s Degree Program.
4. Choose the appropriate applicant category.
5. Enter the requested information and upload the following documents:
 - Passport or ID card
 - English language certificate or proof of nationality/other documentation certifying English proficiency (see Art. 1)
 - Degree certificate with final grade (if awarded)
 - Transcript of exams
 - Additional supporting documents (e.g., certifications, course syllabi, CV, motivation/recommendation letters, etc.)
6. Take note of the CTRL code.
 - This code allows applicants to modify, cancel, or reprint the application later.
7. Print the application (for personal records only).

- The printed document should include the list of declared qualifications/exams and the €30.00 payment slip.
- The application must not be submitted to the Student Affairs Office.

Application fee & exemptions

Fee: €30.00 (non-refundable under any circumstances).

Fee exemptions apply to:

- Students with a disability certification of at least 66% or a recognized disability under **Art. 3(1) of Law 104/1992**.
- Graduates of Tor Vergata University of Rome with a final grade of at least **100/110**.

Payment & validation instructions:

1. Pay the fee via the PagoPA system, which allows payment through multiple physical or online channels.
 - Links and payment instructions: <http://studenti.uniroma2.it/pagamento>.
2. Re-access the Online Services Portal <http://delphi.uniroma2.it> within 48 hours of payment and validate the application via the **“Convalida PagoPA” (Validate PagoPA) button**.
3. Applicants exempt from the fee must still validate their application.
 - Enter the AUTH code (found on the €0 payment slip) and the application completion date.

Application Status & Evaluation Process

Checking the outcome of your application:

1. Access the Online Services Portal: <http://delphi.uniroma2.it>.
2. Select **Student Area** → **Button 1: “Application for English-Taught Programmes” / “Request for Verification of Curricular Requirements”**.
3. Choose option b: “You have already submitted an application” → “Check Application Status”.
4. Enter your Tax Code and CTRL Code to view the evaluation results.

Possible outcomes:

- 1) **Positive outcome:** Proceed to enrollment within the specified deadlines (see Art. 4).
- 2) **Curricular deficiencies identified:**

- The Academic Board will specify the missing requirements.
- Applicants must enroll in single-subject courses (see Art. 3).
- After completing the required courses and passing the exams, candidates may reapply for evaluation.

Additional notes:

Applicants awaiting their Bachelor’s Degree:

- Students may still request verification of curricular requirements while awaiting their degree.
- They must declare the expected graduation date and list all remaining exams required for degree completion.
- **Non-EU visa applicants** must obtain their degree **by June 2025** to apply via **University**.

Art. 3 – Enrollment in single-subject courses

To fulfill the curricular requirements necessary for enrollment in the **Master’s Degree program**, as prescribed by the **Academic Board**, candidates have to enroll in single-subject courses following the procedure outlined below.

1. **Access** the Online Services Portal: <http://delphi.uniroma2.it>.
2. **Select:** Student Area → Section 3 – Enrollment in Single-subject Courses.
3. **Complete the application**, providing all required details, and select:
 - “Student holding a degree but lacking curricular requirements for enrollment in a Master’s program”.
4. **Specify the courses** you intend to attend.
5. **Print the application** and the **€16.00 stamp duty payment slip**.
6. **Pay the €16.00 stamp duty** via the **PagoPA system**, which supports payment through both physical and online channels.
 - Detailed payment instructions: <http://studenti.uniroma2.it/pagamento/>.
7. **Re-access** the Delphi portal and validate the payment slip.

Submission of the enrollment application

After completing the above steps, submit the “**Enrollment in Single-subject Courses**” application to the **Student Affairs Office**, along with the following documents:

- **A passport-sized photograph**
- **A copy of the €16.00 payment receipt**
- **A copy of a valid ID document**

Once the Student Affairs Office processes the request, candidates will be required to pay a **€100.00 fee per course** they wish to attend. Further details are available on the following website: https://segreteria.scienze.uniroma2.it/?page_id=277.

Completion and re-evaluation of curricular requirements

After successfully passing the exams for single-subject courses, students must:

1. **Notify the program Coordinator** to request a re-evaluation of their updated curricular requirements.
2. **Send an email** to the **Student Affairs Office** at segreteria-studenti@scienze.uniroma2.it including:
 - **A scanned copy of a valid ID (PDF format)**

- **A formal request to close their single-subject course enrollment record**

Art. 4 – Enrollment and tuition fees deadlines

Enrollment is permitted only after **receiving a positive evaluation of curricular requirements** from the **Academic Board** of the Master's Degree programme. Candidates must complete their enrollment by following the instructions available at:

<http://utov.it/immatricolazioni>

Enrollment periods

- **First and Second Round: July 15, 2025 – January 15, 2026**
- **Third Round: February 2, 2026 – April 15, 2026**

Important Notes

- **Enrollment cannot be finalized after the stated deadlines.**
- At the time of enrollment, candidates must **pay the first instalment of €156.00**, which includes:
 - **Regional tax: €140.00**
 - **Stamp duty: €16.00**

SECOND INSTALMENT DEADLINES

The **second instalment (BALANCE)** can be paid in **two ways**:

a. In 2 tranches

- **First and Second Round:**
 - **50% by March 31, 2026**
 - **50% by May 29, 2026**
- **Third Round:**
 - **50% by April 30, 2026**
 - **50% by May 29, 2026**

b. In a single payment

- If the **“single payment”** option was selected during enrollment **or** if the second instalment amount is **below €300.00**, the payment deadlines are:
 - **First and Second Round: By March 31, 2026**
 - **Third Round: By April 30, 2026**

Important Payment Information

- If the **system displays default payment deadlines**, candidates may still **pay by the dates specified above** without incurring **late fees**.
- The **Student Affairs Office** will update deadlines according to this notice **during enrollment finalization**, either:
 - **In person** at the Student Affairs Office
 - **Via the virtual desk**, after validating the uploaded **photo and ID document**

Art. 5 – Tuition fees

Details about tuition fees and payment deadlines will be provided in the 2025/2026 Student Guide, accessible at <http://web.uniroma2.it/> and <http://studenti.uniroma2.it/>

The Student Guide will also include information for full or partial exemptions from the payment of tuition fees.

Methods for calculating tuition fees:

<http://studenti.uniroma2.it/guida-ai-contributi/>

Amounts of tuition fees:

<http://studenti.uniroma2.it/simulatore-calcolo-tasse-e-contributi/>

Fees for International students:

<http://studenti.uniroma2.it/tasse-studenti-internazionali/>

Art. 6 – Course transfers, change of programs and advanced standing (course shortening)

The procedures outlined in this notice also apply to students **transferring from another university** or **changing programs within Tor Vergata University** to the Master's Degree program specified in this document.

In such cases, once **authorization for enrollment** has been granted, students must initiate the **transfer or program change** by following the steps on the **Online Services Portal**: <http://delphi.uniroma2.it>.

Detailed instructions can be found in the **2025/2026 Student Guide**, available at: <http://studenti.uniroma2.it/>.

Additional information is provided on the **Student Affairs Office website** under: <https://segreteria.scienze.uniroma2.it/> → “How to” section → Select the relevant option.

Recognition of previously completed exams

Only after completing the **transfer or program change procedures** will the **Student Affairs Office** forward the request for **exam recognition** to the **Academic Board of the Master's Degree program** for potential ECTS credits validation.

Advanced standing (course shortening)

The procedures outlined in **Article 2** of this notice also apply to applicants seeking **course shortening**. This option is available only for students who meet one of the following conditions:

- Hold **two or more undergraduate degrees**
- Possess a **prior Master's Degree**
- Have a **pre-reform final qualification awarded before Ministerial Decree 509/1999**

Required steps for approved candidates

Once approved, candidates must:

1. **Complete enrollment** (as per **Article 4**).
2. **Submit the following documents** to the **Student Affairs Office** during the identification process:
 - **A formal request for recognition of prior learning**
 - **A self-certification of their degree(s) or final qualifications** in accordance with **Presidential Decree 445/2000, Art. 46** and its amendments under **Art. 15 of Law 183/2011**, specifying:
 - The university awarding the qualification
 - Final grade
 - Exams completed (with grades, dates, disciplinary codes [SSD], and ECTS credits for exams being considered for recognition)
 - Additional documentation relevant to credit recognition
 - **Curriculum choice**, if the programme offers multiple specializations

Relevant forms for the request and self-certification are available on the **Student Affairs Office website**.

Evaluation and submission of documents

Only after receiving the **required documentation** will the **Student Affairs Office** forward the **course shortening request** to the **Academic Board** for evaluation of prior academic records.

For **virtual desk identification**, applicants may submit their:

- **Request for recognition of prior studies**
- **Self-certification of qualifications**
- **Copy of a valid ID**

Via email to: segreteria-studenti@scienze.uniroma2.it

Art. 7 - International Applicants: Foreign Qualifications and Visa Requirements

Foreign academic qualifications for admission:

To enroll in the two-year Master's Degree program, applicants must provide the following documentation:

- **Original final academic qualification** recognized as valid under Italian law and regulations issued by the Italian Ministry of University and Research (MUR).
- **Degree certificate** issued by the awarding university, listing completed exams (*transcript*) or a *Diploma Supplement* (if applicable).
- **Country-specific documentation** related to the qualification (as required by the issuing country).

Detailed information on required documentation is available at:

- [https://web.uniroma2.it/it/percorso/studenti/sezione/modalit di iscrizione per gli studenti internazionali-75642](https://web.uniroma2.it/it/percorso/studenti/sezione/modalit%20di%20iscrizione%20per%20gli%20studenti%20internazionali-75642)
- [https://web.uniroma2.it/en/contenuto/application procedure](https://web.uniroma2.it/en/contenuto/application%20procedure)

Note: Pursuant to Art. 2 of Law 148/2002 and subsequent amendments, universities retain autonomy in determining documentation requirements. The University hence reserves the right to request additional documentation as deemed necessary.

Visa application procedure:

Non-EU students residing abroad **must pre-enroll** via the University platform (www.university.it) by **31 July 2025**. Concurrently, applicants must upload the documentation specified in **Article 7** to the platform.

The University will validate the pre-enrollment application. Subsequently, candidates must contact the **competent diplomatic-consular representation** to submit visa documentation by the deadline stipulated by the MUR:

<https://www.studiare-in-italia.it/studenti/stranieri/>.

Visa issuance remains the sole responsibility of the diplomatic-consular authorities. Enrollment procedures will be finalized only after obtaining the study visa and verifying the authenticity of submitted documentation.

Completion of enrollment:

Non-EU students **holding foreign qualifications** or requiring a study visa **must finalize enrollment in person** at the **International Students Office**:

- **Address:** Via Cracovia, 50 – 00133 Rome, Building D, Ground Floor, Room 1

- **Email:** international.students@uniroma2.it

During this phase, enrollment will be validated, and a student ID number (*matricola*) will be assigned.

Non-EU students legally residing in Italy with an Italian academic qualification must finalize enrollment at the Student Affairs Office at the School of Mathematics, Physics, and Natural Sciences.

Seats reserved for non-EU citizens residing abroad (2025/2026 academic year):

Class	Program Name	Non-EU seats
LM-8	Biotechnology	20

IMPORTANT NOTE: The Student Affairs Office will verify the authenticity of submitted documentation. **Admission will be invalidated** if documentation is incomplete or non-compliant.

Art. 8 – Support for students with Disabilities or Specific Learning Disorders (SLD)

DECLARATION OF DISABILITY OR SLD

Students with a certified disability (equal to or greater than 66%) or with recognition of a handicap under **Article 3 of Law 104/1992**, as well as students diagnosed with Specific Learning Disorders (SLD) under **Law 170/2010**, must declare their status during registration on the Delphi platform (refer to Article 2 of this notice).

SUBMISSION OF CERTIFICATIONS

- Italian students:**
 - Certifications for civil disability and/or recognition of handicap (Law 104/1992) must be submitted in **PDF format** via email to the **CARIS Office** at segreteria@caris.uniroma2.it.
- International students:**
 - Students residing abroad must send their certification, accompanied by an official sworn translation into Italian or English, issued by the competent Italian embassy, certifying their disability or SLD status.

The **CARIS Office** will evaluate the suitability of the certifications and notify the applicant via email.

EXEMPTION AND FEE REDUCTION REQUESTS

At the time of enrollment, students requesting **total or partial exemption from tuition fees** or additional support services provided by CARIS must:

1. Indicate their status during registration on the Delphi platform.
2. Submit valid certifications to the CARIS Office through one of the following methods:
 - By email in **PDF format** to segreteria@caris.uniroma2.it.
 - In person at the CARIS Office (as specified below).

All sensitive documents will be handled by the CARIS Office in compliance with applicable privacy regulations.

DETAILS OF FEE EXEMPTIONS AND REDUCTIONS

1. Full exemption:

- Students with a disability of 66% or higher, or with recognition of a handicap under **Article 3, Law 104/1992**, are fully exempt from tuition fees.
- These students must follow the standard online enrollment process for all students but are also required to self-certify their disability in their application.

2. 20% reduction on second installment:

- Students with a disability recognized between **46% and 65%** may request a 20% reduction on the second installment of tuition fees.
- Students with a certified SLD (Specific Learning Disorder) are also eligible to request this reduction, following the same procedure.

REQUESTS FOR COMPENSATORY TOOLS AND DISPENSATORY MEASURES

During their studies, students with disabilities or SLD may request compensatory tools or dispensatory measures for their courses and/or exams. These requests must be submitted in writing to the CARIS Office.

SLD Certification requirements:

The certification for SLD must meet the following criteria:

- Be issued by the **National Health Service** or by specialists/accredited centers authorized by regional regulations.
- Be comprehensive and explicit, including references to nosographic codes and a clear indication of the diagnosed SLD (e.g., reading, writing, or calculation difficulties).
- Comply with the guidelines of **Law 170/2010**, the 2011 **Consensus Conference** and subsequent amendments, as well as the 2012 **State-Regions Conference** guidelines as implemented by each region.
- For students from the Lazio region, consult the dedicated SLD section at <https://www.salutelazio.it/disturbi-specifici-di-apprendimento-dsa>.

IMPORTANT NOTES:

1. The University reserves the right to verify the authenticity of all declarations and certifications submitted.
2. False declarations, forged documents, or misuse of such documents are subject to penalties under the Italian Penal Code and relevant laws.
3. Failure to submit complete and valid documentation will result in the student being liable for the full amount of university tuition fees.

For more information and contacts, visit the CARIS website at www-2024.caris.uniroma2.it.

Art. 9 – Personal data processing

All information regarding the contact details of the Data Controller and the Data Protection Officer, the types of data processed, the source of personal data, the purposes of processing and the legal basis, the recipients of personal data and any data transfers abroad, the retention periods of personal data, the rights of the data subject, the obligation to provide data, the methods of data processing, and data transfers abroad are contained within the Information Notice pursuant to Articles 13 and 14 of EU Regulation 2016/679 for users who intend to register for admission tests and state exams, for users who intend to enroll in study programs, and for students, graduates, postgraduates, trainees, and doctoral students of the University of Rome Tor Vergata, which can be found at the following link: <http://utov.it/s/privacy>

Art. 10 – Useful information

Didactic Office – Degree program in Biotechnology

- **Address:** Via della Ricerca Scientifica 1, 00133 Rome
- **Phone:** +39 06 7259 4405
- **Email:** info@biotechnology.uniroma2.it
- **Website:** <https://biotechnology.uniroma2.it/>

Student Affairs Office of the School of Mathematics, Physics, and Natural Sciences

- **Address:** Via della Ricerca Scientifica 1, 00133 Rome
- **Office Hours:**
 - Monday, Wednesday, Friday: 9:00 AM-12:00 PM
 - Wednesday: 2:00 PM-4:00 PM (additional afternoon hours)
- **Queue Management System:** Available in the Student Affairs Office lobby.
- **Virtual Desk:** Book appointments at <https://prenotazioni.uniroma2.it/segreteria-scienze-mm-ff-nn/>
- **Email:** segreteria-studenti@scienze.uniroma2.it
- **Website:** <https://segreteria.scienze.uniroma2.it/>
- **Contacts:** https://studenti.uniroma2.it/it_it/segreteria-studenti-scienze/

International Students Office:

Via Cracovia 50, 00133 Rome (Building D, ground floor)

Office hours: Monday, Wednesday, and Friday from 9:00 AM to 12:00 PM, and also on Wednesday from 2:00 PM to 4:00 PM.

Emails: international.students@uniroma2.it - international.qualifications@uniroma2.it

Public Relations Office (URP):

Via Cracovia 50, Building C - first floor

Opening hours: Monday, Wednesday, and Friday from 9:00 AM to 1:00 PM, and also on Wednesday from 2:00 PM to 4:00 PM

Email: relazioni.pubblico@uniroma2.it

Phone: +39 06 7259 2542/3091

Website: www.urp.uniroma2.it

“Chiama Tor Vergata” Telephone Service:

Phone: +39 06 7259 3099

Hours: Monday to Thursday from 9:00 AM to 1:00 PM and from 2:00 PM to 5:00 PM, Friday from 9:00 AM to 1:00 PM

Student Welcome Office:

Via Cracovia, 50 – 00133 Rome (Building C, first floor).

To schedule an appointment, visit:

Website: https://web.uniroma2.it/it/percorso/futuri_studenti/sezione/accoglienza

Phone: +39 06 7259 2817/3234

Email: welcome@uniroma2.it

Students with Disabilities and SLD (CARIS):

School of Engineering, Didactic Building – ground floor (Room L1) - Via del Politecnico, 1 - 00133, Rome

Phone: +39 06 7259 7483 / +39 06 2022876

Email: segreteria@caris.uniroma2.it

Office hours: Monday, Wednesday, Friday 9:00 AM - 12:00 PM; Wednesday 2:00 PM - 4:00 PM.

For further information, please consult:

- Website of the Ministry of University and Research (MUR): <https://www.mur.gov.it/it/aree-tematiche/universita>
- University Portal: <http://web.uniroma2.it/> English version: <http://en.uniroma2.it/>
- Website of the School of Mathematics, Physics, and Natural Sciences: <https://segreteria.scienze.uniroma2.it/>