UNIVERSITA` DEGLI STUDI DI ROMA "TOR VERGATA"

Dipartimento di Biologia

Schedule for the Application to the final exam
for the M.Sc. Biotechnology
A.Y 2025/2026

22-23 March 2027

As usual, the deadline for submitting the application is 20 days before the graduation session. Applications must be delivered in person to the Student Secretariat. General information on how to present theses is described (in Italian) on the secretariat website https://segreteria.scienze.uniroma2.it/?page_id=275

As a first step, the student must enter the degree application in Delphi, by selecting his supervisor from a drop-down list. Then he has to print the application, pay the relative tax of 16.00 euros and validate the payment.

March 1st : deadline for the delivery to the students' secretariat (segreteria-studenti@scienze.uniroma2.it) of the following documents:

1. Signed degree application form.
2. **Statement of Assignment of Thesis/Final Work** (available in the DELPHI student personal area under "Degree Application Management" → Print "Dichiarazione di assegnazione della tesi/lavoro finale (Statement of Assignment of Thesis/Final Work)", or downloadable from our website **– (English version).**
3. Copy of the student record booklet (if issued).
4. Copy of **Form 1 or Form 1A**, depending on the degree programme, and **Form 2**:
   a) **Form 1** for students enrolled in the MSc in *Biotechnology for Industry and Health*;
   b) **Form 1A** for students enrolled in the MSc in *Biotechnology*;
   c) **Form 2** for all students.
5. Copy of a valid identification document.
6. Proof of payment of the €16 administrative fee.

For external thesis, the Supervisor MUST also send to the Co-ordinator prof. Cesare Gargioli (email: cesare.gargioli@uniroma2.it) and to the MacroArea di Scienze MFN (elisa.curi@uniroma2.it) the *Declaration of the External Supervisor* (that you can

find at the bottom of this graduation page).

March 5th: deadline for sending to the M.Sc. coordinator, prof. Cesare Gargioli (cesare.gargioli@uniroma2.it) and to Dr. Silvia Castelli (silvia.castelli@uniroma2.it), a copy of Form 3 – Thesis Abstract, signed by the Supervisor

March 11th : The list of opponents will be published on the website

March 13th: 1) Final deadline for the delivery to the assigned opponent of a copy of the FINAL thesis file (as a .doc or .docx file); 2) deadline for uploading the thesis in **Delphi**. After completing this step, the supervisor will be able to access the uploaded document from his/her Delphi menu and validate the thesis.

March 18th: Deadline for sending by email to prof. Cesare Gargioli and to Dr. Silvia Castelli the copy of the FINAL Powerpoint Presentation.